

**Early Childhood Iowa Stakeholder Group Work Plan
May 1, 2008 through October 31, 2008**

Target Date	Activity or Action Step	Person(s)/Entity Responsible
May 1-9	Write RFB	Gretchen and Laura
May 9	Post RFB through DOM (May 9-22)	Shanell
May 12-15	Select regional locations and dates Contact CEA Coordinators to find venues	Laura
May 21	Present NGA at CEA Coordinator Meeting	Gretchen and Shanell
May 22	Present NGA to State Agency Liaison team	Gretchen and Shanell
May 27-29	Read RFBs and select an expert consultant on system building.	need volunteers from co-chairs to read
May 30	Notify consultant and set up bi-weekly conference call dates	Early Childhood Iowa co-chairs and stakeholders
June 10	Get input from ECI stakeholders on regional meeting and curriculum	ECI co-chairs
June – July 2008	Develop a training curriculum for local system level planning and development.	Early Childhood Iowa co-chairs and stakeholders Expert consultant on system building
June 2008	Develop action plan template	Gretchen and Laura – take to co-chairs
June 2008	Develop evaluation	Gretchen, Laura and CFPC staff
June 19-20, 2008	ECI and Governor’s Office representatives attend NGA Center Policy Retreat for State Early Childhood Advisory Council Leaders, Denver, CO.	Early Childhood Iowa leadership and Governor’s Office representative
July - August 2008	Conduct five regional meetings, covering all 58 Community Empowerment Areas, to provide an overview of the ECI Strategic Plan and gain input; and train on system development and system planning for children ages 0 to 5 and their families.	Early Childhood Iowa co-chairs and stakeholders Expert consultant on system building
September 2008	Evaluate the affects for improved system planning and development at local Community Empowerment Areas.	Early Childhood Iowa co-chairs and stakeholders Expert consultant on system building Child and Family Policy Center
October – November 2008	Add additional section to the CEA AR on system building activities	Gretchen and Shanell